

**GRAND VALLEY
STATE UNIVERSITY**
School of Engineering
Padnos College of Engineering and Computing

Scoring Criteria for Technical Reports

Version 1.1

Technical reports will be graded based on two main areas: technical content and writing (subdivided into presentation, style, and grammar). Each area will receive a score based on the corresponding criteria listed below. The score will reflect the proficiency of the student's work in that area, ranging from *Excellent* to *Inadequate*. A score of *Inadequate* in **any** category will automatically result in the overall grade of "unsatisfactory" for the entire paper; that is, a grade of C- or lower.

Area 1: Technical Content

<p>4 (A) Excellent Strongly focused abstract Key concepts developed in substantial detail with derivations Focused conclusion based on facts</p>	<p>3 (B) Solid Thoughtful Concepts developed in detail Functional conclusion</p>	<p>2 (C) Adequate Functional abstract Support tends to be skimpy or general Marginal conclusion</p>	<p>1(F) Inadequate Superficial abstract Little development of concepts Vague conclusion</p>
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Area 2: Writing

Area 2a: Presentation

(appearance, format, pagination, figures, tables, equations, section order)

<p>4 (A) Excellent Complete adherence to the specified format</p>	<p>3 (B) Solid Very few deviations from the specified format</p>	<p>2 (C) Adequate Occasional deviations from the specified format.</p>	<p>1(F) Inadequate Frequent deviations from the specified format. Lack of format.</p>
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Area 2b: Style

<p>4 (A) Excellent Clear and complete introduction Smooth, purposeful transitions Artfully conceived pattern Precise, interesting diction Natural, fluid expression Interesting sentence variety</p>	<p>3 (B) Solid Clear, purposeful introduction Helpful transitions Clear, sensible pattern Mature diction Clear, comfortable expression Varied sentence patterns</p>	<p>2 (C) Adequate General or mechanical introduction Abrupt or mechanical transitions Obvious, mechanical pattern Basic diction Functional expression Choppy sentence structure</p>	<p>1(F) Inadequate Empty or misleading introduction Weak or missing transitions Little or no overall pattern Vague or incorrect diction Labored expression Simple or incorrect sentences</p>
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Area 2c: Grammar

<p>4 (A) Excellent Correct spelling Accurate, sensible punctuation Conventional grammar</p>	<p>3 (B) Solid Very few spelling errors Functional use of punctuation In general, solid grammar</p>	<p>2 (C) Adequate Few spelling errors Some awkward punctuation Some grammar problems</p>	<p>1(F) Inadequate Frequent spelling errors Frequent punctuation problems Frequent grammar problems</p>
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